

WINTER 2020 GRANT PROPOSALS
DEEP Teacher Grant Guidelines



Dear Teachers,

Thank you for all you do for our students. It is with great pleasure that we announce that the Danvers Educational Enrichment Partnership (DEEP) is seeking proposals for an additional cycle of the DEEP Teacher Grant Program this year. A winter cycle is being opened to award teachers grant funds to offer spring 2020 educational enrichment, innovative programming and creative opportunities to students in the Danvers Public Schools. **ALL** DEEP Teacher Grant applications must be completed online at: www.supportdeep.org/programs/grant-committee/.

Guidelines for Grant Proposals:

1. **All applicants must be DEEP Members.** Memberships are annual, \$10 for individuals and \$20 for families. An annual Membership covers both grant cycles (fall 2019 for winter 2020 and spring 2020 for fall 2020). You can sign up for a DEEP membership online at www.supportdeep.org or by visiting Maria DiChiara in the Central Office.
2. **Your building principal MUST approve your grant application before it can be submitted** to the grant committee. Once your building principal approves the application, s/he will provide you with a PIN. You will need this number in order to submit your application online.
3. **Grants should be thoughtful and connect to student need and/or curriculum.** Priority is given to innovative proposals and to grants that will impact a larger number of students over a longer time frame as opposed to a smaller number of students over a shorter time frame.
4. **Please be as thorough as possible.** Include as much information as you can: cost, description of what the funds are being used for, how many students it will affect and any supporting articles or data that enhance the impact of the items you are requesting.
5. Teachers may apply for a grant individually or as part of a group (\$500 maximum awarded per applicant). Teachers may apply for both grant cycles in one year, but are only allowed a single grant application per cycle. Applying as an individual proposal and as part of a group proposal in a single cycle is prohibited.
6. DEEP does not fund any field trips, meals, transportation or consumable materials (i.e. paper, crayons, pens, pencils, etc.).
7. DEEP does not fund proposals for items DEEP would consider able to be covered by the school budget.
8. DEEP will not fund subscriptions that are timed (i.e. magazine subscriptions, apps for iPads or tablets, etc.) unless it is an integral component of the proposal.

IMPORTANT NOTES:

- This is a short, 30-day grant cycle for support of spring initiatives and curriculum enhancements. Awards will be made in January. The grant will be opened again in the spring for fall 2020 awards.
- If you are applying for any kind of technology, you must first contact Jeff Liberman at liberman@danvers.org to make sure that the technology will be able to work within the DPS technology infrastructure.

For questions, please contact Grant Committee Chair, Mari Matt, at mattm@northshoreymca.org.

WINTER PROPOSALS ARE DUE NO LATER THAN MONDAY, DECEMBER 16, 2019!